



BC FOREST DISCOVERY CENTRE

Operated by the BC Forest Museum

Multicultural Research Graduate Internship

The BC Forest Discovery Centre (BCFDC) is currently accepting applications for the position of Multicultural Research Graduate Intern. We are looking for someone who has strong attention to detail, likes a good story, and has experience with exhibit development. Located in Duncan on Vancouver Island, the BCFDC began in 1964, and focuses on the history of the forest industry. We acknowledge, that the land on which we gather is the unceded and ancestral territory of the Cowichan Tribes. The team at the BCFDC is tight-knit, flexible, and excited about what we do. We work closely with an amazing and supportive group of committed volunteers. We all come from different backgrounds, which we believe is part of our strength! We are an equal opportunity employer interested in encouraging the participation of equity group applicants from diverse communities and applicants with diverse abilities.

HOURS OF WORK: July 2 – January 31, 2024 35 hours per week.

WAGE: \$20.00 per hour

TASKS AND RESPONSIBILITIES:

Working closely with the Collections Curator the intern's tasks and responsibilities include.

- Use of primary and secondary sources for a comprehensive study of the many cultures and the roles they played in the Cowichan Valley's forest industry.
- Conduct meaningful collaborative and respectful consultation with the Cowichan Tribes, and members of Japanese, Chinese, South Asian Canadian communities.
- Develop exhibit material (text, photos, oral history excerpts and artefacts) for an permanent multicultural exhibit featuring Japanese and South Asian Canadian communities,
- Develop material for an online exhibit showcasing the Cowichan Valley's forest communities and associated processing facilities, and the people that lived and worked there.

QUALIFICATIONS:

- Excellent computer skills, including proficiency in Microsoft Office.
- Have a fine sense for detail, and above-average research writing skills.
- Have experience in using primary sources and the ability to identify and use reliable sources.
- Experience with projects requiring a high level of organization.
- Must be able to work collegially and independently of intense supervision.
- Able to work effectively with others, and communicate professionally and respectfully.

POSITION REQUIREMENTS:

An individual may be eligible for an internship if they:

- Are a college or university graduate (certificate, bachelor's, master's, or doctorate).
- Are a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent resident status are not eligible)
- Are legally entitled to work in Canada (have a valid social insurance number)
- Are between 16 and 30 years of age inclusively at the start of employment; and

Note: Priority will be given to graduates that have not previously participated in YCW internship programs and that are unemployed or underemployed.

APPLICATION REQUIREMENTS:

- Confirm your ability to undergo a Criminal Record Check.

**Please send Cover Letter and Resume to:
Chris Gale – BC Forest Discovery Centre
E-mail: cgale.bcfdc@shaw.ca**

Deadline for submissions is June 14, 2024, at 4:30 pm PST.
No phone inquiries, please. Only short-listed applicants will be notified.