



BC FOREST DISCOVERY CENTRE

Operated by the BC Forest Museum

Museum Interpreter



** Please note, this position is dependant upon grant funding**

The BC Forest Discovery Centre is currently accepting applications for the position of Museum Interpreter for our 2017 summer season. The Centre is seeking creative, professional, positive, and organized applicants to fill two possible vacancies in the position of Museum Interpreter.

HOURS OF WORK: May 8 – August 25 | 40 hours per week | Holiday & Weekend work required

WAGE: \$11.87/hour

TASKS AND RESPONSIBILITIES:

- Provide visitor orientation and ensure the safety of passengers on the Centre's rail line as an interpreter-conductor
- Assist with the organization of special events by creating interactive programming, gathering and preparing resources for hands-on activities, planning event logistics, site set-up and coordinating volunteers.
- Deliver public guided tours and educational programs to school groups
- Greet visitors, provide orientation to exhibits, and assist in general admission and customer service activities
- Assist with the planning, development, and implementation of the BC Forest Discovery Centre's celebration of Canada's 150th Anniversary

POSITION REQUIREMENTS:

As these positions are made possible through grant funding, applicants must meet the following criteria:

- Be a Canadian citizen, permanent resident or have been granted refugee status.

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www.bcfrestdiscoverycentre.com

- Legally entitled to work in Canada.
- Be between the ages of 16 and 30 years of age at the start of your employment.
- Be a fulltime post-secondary student who intends to return to school in the Fall.
- Be able to commit to the full duration of the work assignment.
- Must not have another full time job (over 30 hours a week) while working for the BC Forest Discovery Centre.

APPLICATION REQUIREMENTS:

- Indicate for which position you are applying
- Confirm that you have a flexible schedule with availability for weekend and evening work
- Confirm your ability to undergo a criminal record check
- Also, the BC Forest Discovery Centre will hold two major special events in the 2017 Fall/Winter season – the Halloween Train and the Christmas Express. Please confirm your availability to work during these events in your application.

Please send Cover Letter and Resume to:
Carol Miller – BC Forest Discovery Centre
E-mail: info.bcfdc@shawlink.ca or Fax: 250-715-1170

Deadline for submissions is Friday, April 21st, 2017 at 4:30pm.

No phone inquiries, please. Only short-listed applicants will be notified.